

SECTION: PROGRAMS

TITLE: ADULT EDUCATION

ADOPTED: April 22, 1999

First Revision Reading: June 19, 2008

Approved: July 24, 2008

Second Revision Reading: June 24, 2010

Approved: August 26, 2010

## 125 ADULT EDUCATION

### 1. Purpose

The Joint Committee recognizes the interest of adult members of the community in educational growth and advancement and the need of both adults and minors for learning programs not available to them in the regular program of the school.

2. The Joint Committee may establish and maintain a program of adult education based upon the needs and interest of the community, consistent with the educational goals and policies of the Joint Committee.

Adult students must reside within one of the A. W. Beattie Career Center constituents' school districts. Adults shall be admitted into only those A. W. Beattie Career Center programs that are not filled to capacity.

Tuition shall be determined annually by the Joint Committee.

### 2. Guidelines

Interested adults should contact the Guidance Office. An application form must be completed and admission will be granted to those who apply earliest for desired programs. Acceptance date shall vary by program. Each adult student must obtain Act 34 and 151 clearances, along with Act 114, FBI fingerprint clearances.

Any adult student requesting to enroll in an A. W. Beattie Career Center program will be required to submit to a drug test at their own expense through the testing lab selected by the school. The submitted test must be no older than thirty days prior to enrollment. A positive test result on the drug screen will prohibit a student from enrolling.

Adults shall attend A. W. Beattie Career Center for half day sessions and shall be placed with the first year students unless the instructor feels that the student has experience or training which would merit placement with more advanced students.

Placement services shall be extended to adults in the A. W. Beattie Career Center programs. Placement is not guaranteed, but all efforts shall be made to help adults find employment related to the program of study.

### Special Consideration for Adults

Adults will meet with the program coordinator on a regular basis to assure the success of the adults and the total program.

Adults shall be expected to adhere to the Student Code of Conduct. Transportation shall be the responsibility of the adult student.